



Heritage Center Advisory Board Meeting
November 23, 2016

AB Members Present: Brenda Clausen, Donna Gaydon, Jenny Martin, Erich Mille

AB Members Absent: Judy Baxendale, Ed Houston, Pete Wright, Rod Young

City Staff Present: Tricia Cooke, Director
April Callaway, Office Administrator Supervisor

Guests Present: None

Call to Order: Erich Mille called the meeting to order at 10:04 a.m. and welcomed everyone.

Minutes: The October 26, 2016 minutes were approved on a motion by Brenda Clausen and seconded by Jenny Martin.

Special Recognition: None

Citizen Comments: None

Committee Reports:

- A. Fire/Police Luncheon
The appreciation luncheon dates will be February 7, 8, and 10.

Unfinished Business:

- A. UTA Grant
Doug Hill has finalized a lot of the details with UTA; they have updated some of the wording and the council has approved the grant. The timeline is still good with the money available in January and plans to build the bus structure in March or April.
- B. Thursday Nights
As per our previous meeting, the staff in charge of the building on Thursday nights is leaving with Tony Summerhays and this is working very well.

New Business: None

Board Comments:

- A. Donna Gaydon suggested a summer activity with a pet parade or show. Suggestion was also made to have an organization come in and do a presentation on service animals.



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Director's Report:

Director Cooke mentioned that we have a new opening on the Advisory Board beginning in February. She is suggesting Connie Gardner for the Board. Connie is planning on coming to the next board meeting. She has a lot of experience with fund raising and different organization boards.

The next regular board meeting will be held on **Wednesday, January 18, 2017 at 10:00 a.m.** There being no further business the meeting adjourned at 10:40 a.m. on a motion by Donna Gaydon and seconded by Brenda Clausen. Minutes recorded by April Callaway.